

Park Hills Civic Association Meeting

July 14, 2009

7:00 pm

Home of Millie Fangman

Meeting called by:	Jill Chalfant	Type of meeting:	Monthly Board Meeting
Note taker:	Carol Bethel		
Attendees:	Jill Chalfant, Amy Lantz, Jill Smith, Albert Fedders, Shannon Gemeinhardt, Millie Fangman, Carol Bethel,		
Guests:	Natalie Meier, Monica Namyar		

Minutes

Agenda item: Approval of Minutes from May

Conclusion Approved as published

Agenda item: Treasurer's Report

Presenter:

Tabled for next meeting

Agenda item: Membership

Presenter: Jill Smith

Discussion Jill Smith shared some of the responses from residents regarding the survey sent with the membership forms. It appears that there may be some confusion between the "city" and the "civic association". However, it does seem that most residents are responding to the survey. The membership drive continues and will be discussed at subsequent meetings.

Conclusion Final report will be due at conclusion of membership drive.

Agenda Item: Committee Reports

Committee Reports postponed to concentrate tonight's meeting on the Picnic plans. **Presenter:**

Agenda Item: Park Hills Civic Association Web page

Presenter: Albert Fedders, Carol Bethel

Discussion Gateway has not been able to work on the web page due to scheduling. Monia Namyar volunteered that her husband has some experience with this and may be able to help. Albert is to contact him and see if this can be accomplished.

Agenda item: HUB **Presenter:** Albert Fedders

Discussion: The HUB is now online and will be available at limited locations on paper. Albert mentioned some difficulty in getting articles submitted according to the deadline. The Board believes the deadline should be adhered to and articles submitted late or information not provided will not go in the current HUB.
Albert suggested that contact information for the City staff, police, Village Green, Tree Board, Council and others be listed in the next HUB.
Next HUB deadline: August 27.

Agenda Item: **Picnic September 12, 2009, 4-8 pm.** **Presenter:** **Natalie Maier and all**

Discussion: For details, refer to the notes pages attached with updates in *blue italic*.

Adjournment: The meeting was adjourned at 8:45 pm. Next meeting: August 10, 2009. Tentatively to be at home of Millie Fangman

Submitted by: Carol Bethel

Date: Sat. Sept 12th

Time: 4:00 – 8:00pm

Where: Trolley Park

5 committees: Equipment, Entertainment, Fun & Games, Food & Drinks, Publicity

Equipment:

1. tables and chairs—need to rent 15 tables and 100 chairs. use 10 tables for seating and 5 tables for food set-up. Natalie is going to call and check on rental prices. *Natalie found Arts Rental to be the best price with \$.75/chair, \$ 5.50/table. For 100 chairs and 15 tables, this would be \$157.50. Board agreed. Natalie to place the order.*
2. sound system—check with Greg Johnson about using his system and him emceeing the event. *In process. Also Tom Kruse.*
3. set up/tear down. *The Board agreed that spouses and friends would be available and we will do additional recruiting. Rhonda Hampton, former Board member has indicated that she is available to assist. It was suggested that we recruit new residents to get them involved.*

Entertainment:

1. live music—Shannon and Mike Lord are checking on 2 groups. One is a bluegrass group and the other is a pop/rock group compiled of PH residents. *Mike Lord not available to report but Shannon Gemeinhardt has secured her group.*
2. set-up—do the musicians need anything in particular? Sound system? *Will check on this.*

Fun and Games:

1. provide games for young children (rent from Dixie Novelty?) *Monica Namyar as volunteered to do the children's entertainment. This would include face painting, games, "tattoos". Monica was provided with a prospective budge of \$100. Resident Paul Miller was a professional circus clown and may be a great source for children's games. Natalie is to ask his wife.*
2. face painting—have PH teenagers provide service
3. corn hole sets—board members are going to provide their own sets (4 sets). *The Board will provide corn hole equipment.*
4. "Split the Pot" *Millie will bring small blank paper for residents to put name and phone number rather than using tickets.*

Food and Drinks:

1. Bake Off—provide prizes for the winners (Gift certificates) Have judges (Helen Heil; Bob). *Carol Bethel is to ask Helen Heil to judge. Other suggestions include Ronnie Mitchell (daughter Monica is to ask her.) Sally Soderlund was suggested as another judge.*
2. provide beer (license \$50) Natalie Maier will check on kegs. *The Board decided to dispense with the license and provide beer for a suggested "donation". The cost would avoid the \$50 license fee. The Board decided on a ½ keg for \$90, which serves 100. There is also a \$30 deposit for the tap (refundable). Chris Maier will "monitor" the keg.*
3. sell tickets for beer, hot dogs and brats, water, lemonade. (Garden Club offered to provide paper products, water, utensils).
4. sell tickets at membership table. charge more per ticket for non-members. Discussed selling 1 ticket for 50 cents for members; 1 ticket for \$1 for non-members. *It was decided that tickets would be sold at the entry for \$.50 each. We will post a suggested quantity/dollar amount to make it easier. For example, \$5 will buy 10 tickets. Beer will not be "sold", but provided.*

5. PHCA provide hot dogs, brats, buns, paper products, utensils, condiments, beer, water, lemonade. Residents provide side dishes and dessert. *The Garden Club will coordinate the food. Amy Lantz and Carol Bethel will determine food needs and Amy is to pick up. No beer "sales". Albert Fedders has a contact at Cork 'N Bottle and will ask for a donation of cups and ice. The Board would like to also sell hamburgers so that residents have a choice of foods. This requires hamburger buns in addition to hot dog/brat buns. It was suggested that we buy approximately 250 hot dogs and 125 pre-packed hamburgers and assorted brats and metts. The grills for cooking can be wheeled by residents on Rose Circle and Park Drive.*

Publicity:

1. write article for HUB (shannon doing this)
2. have signs made

Discussion point: Do we want to ask to have Hamilton Road closed to traffic?